



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Government College Mananthavady

- Name of the Head of the institution

Dr. ABDUL SALAM K.

- Designation

Principal (in Charge)

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

04935240351

- Mobile no

9567059192

- Registered e-mail

gcmdy11@yahoo.co.in

- Alternate e-mail

sarathsmail.2020@gmail.com

- Address

**Nalloorad PO, Mananthavady,
Wayanad District, Kerala**

- City/Town

Mananthavady

- State/UT

Kerala

- Pin Code

670645

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Kannur University**
- Name of the IQAC Coordinator **Dr. Sarath S.**
- Phone No. **9567059192**
- Alternate phone No. **04935240351**
- Mobile **6282109847**
- IQAC e-mail address **gcmprogrammes@gmail.com**
- Alternate Email address **aqar202122@gmail.com**

- 3. Website address (Web link of the AQAR (Previous Academic Year))** <http://gcmananthavady.ac.in/>

- 4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://gcmananthavady.ac.in/?page_id=221

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.01	2019	07/08/2019	06/08/2024

6. Date of Establishment of IQAC **05/02/2014**

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Budget allocated Budget allocated for infrastructure augmentation	Budget allocated	State Government	2021-22	17554435
Expenditure on maintenance of academic facilities (excluding salary for human resources)	Plan Fund	State Government	2021-22	2019242
Expenditure on maintenance of physical facilities (excluding salary for human resources)	Plan Fund	State Government	2021-22	3119005
Library Books-1	Plan Fund	State Government	2021-22	923781
Library Books-2	Plan Fund	State Government	2021-22	250000
Lab Equipments	Development of libraries laboratories & furniture	State Government	2021-22	3444048
Sports	Budget	State Government	2021-22	250000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Organized orientation programme for UG students and PG students

2. Taken Initiatives to constitute College Level Monitoring Committee

3. Taken necessary steps to maintain the green campus goals along with the maintenance of buildings and through awareness programmes.

4.Timely Submission of Annual Quality Assurance Report

5.Conducted Student Satisfaction Survey on Teaching and Learning and Infrastructure Facilities on the campus

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Orientation Programme for first semester UG and PG students	1.Organised Orientation Programme for first semester UG and PG students
2. Constitution of College Level Monitoring committee and Department Level Monitoring committee for the mothly evaluation of teaching learning	2. Constituted College Level Monitoring committee and Department Level Monitoring committee for the mothly evaluation of teaching learning process
3.Provide sufficient training to teaching staff on online teaching	3.Efforts are taken for the same
4.Update the college website so that it ensures the proper functioning of the management information system	4.Website updated
5.Implement more Society linked activities.	5.Activities were implemented through clubs, NSS and NCC
6.Ensure and encourage more performance of the students in university and state level cultural /sports activities	6.Students secured prizes in sports and arts and the work is progressing

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	25/05/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government College Mananthavady
• Name of the Head of the institution	Dr. ABDUL SALAM K.
• Designation	Principal (in Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04935240351
• Mobile no	9567059192
• Registered e-mail	gcmdy11@yahoo.co.in
• Alternate e-mail	sarathsmail.2020@gmail.com
• Address	Nalloorad PO, Mananthavady, Wayanad District, Kerala
• City/Town	Mananthavady
• State/UT	Kerala
• Pin Code	670645
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Kannur University
• Name of the IQAC Coordinator	Dr. Sarath S.

• Phone No.	9567059192				
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5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.01	2019	07/08/2019	06/08/2024
6.Date of Establishment of IQAC			05/02/2014		
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Sports	Budget	State Government	2021-22	250000

8. Whether composition of IQAC as per latest Yes

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1.Organized orientation programme for UG students and PG students		
2. Taken Initiatives to constitute College Level Monitoring Committee		
3. Taken necessary steps to maintain the green campus goals along with the maintenance of buildings and through awareness programmes.		
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5.Conducted Student Satisfaction Survey on Teaching and Learning and Infrastructure Facilities on the campus		
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6.Ensure and encourage more performance of the students in university and state level cultural /sports activities	6.Students secured prizes in sports and arts and the work is progressing
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Council	25/05/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	27/02/2022
15.Multidisciplinary / interdisciplinary	

Building a skill-based interdisciplinary curriculum that would offer students the opportunity to practice skills like problem-solving, creativity, and critical thinking and provides them with the opportunity to foster the attitudes and soft skills required to be productive members of society is the current objective. Govt. College Mananthavady is well-equipped and flexible enough to incorporate interdisciplinary/multidisciplinary approaches to its curriculum. The curriculum of the college ensures amalgamation of intellectual, scientific, emotional, social and cultural development among its students. Students are encouraged to engage socially relevant UG and PG projects. All these facilitate multi-disciplinary learning. Extension and related activities initiated by NSS, NCC, nature club etc and various cells and committees in the college play a pivotal role in sensitizing students towards environmental, social and health issues.

16.Academic bank of credits (ABC):

The institution is planning to register in Academic Bank of Credits as it is very much beneficial to the student community. The institution supports ABC, the system in which students can earn credits which are equivalent of marks, with the bank serving as a central repository for academic points obtained from Universities under the ABC system. However, in alignment with the principles of ABC and to facilitate seamless credit stacking and transferability, all our program curricula are designed in modular patterns. This ensures that students can easily accumulate credits and potentially transfer them when ABC is eventually introduced. In our efforts to support our students' academic growth and future prospects, we actively encourage them to register for SWAYAM Courses. We believe that once the ABC system is implemented, these courses can significantly benefit our students through credit transfer mechanisms. Additionally, we have future plans to convert all existing certificate programs offered by the College into academic credits once they receive approval from the University, further enhancing opportunities for credit accumulation and mobility within the higher education framework.

17.Skill development:

Govt. College Mananthavady focusses on skill development that enables students to acquire desired competency levels. One of the objectives of the present curriculum is to enhance the skills of

the students and to enhance their employability. The institution is dedicated to fostering the skill development of our students, and to achieve this, we have established a specialized Skill Development Centre within the college premises. This center serves as a hub for empowering students with essential skills and knowledge that go beyond their academic curriculum. As part of our commitment to providing comprehensive support to our students, we have introduced UGC-NET and PSC Coaching classes under the Skill Development Centre. These coaching classes aim to prepare interested students for competitive examinations, equipping them with the necessary tools and guidance to pursue a career in the public sector. Furthermore, we offer a diverse range of certificate programs, which are designed to enhance the skill set of our students. These certificate programs enable students to acquire practical expertise in specific areas, making them better equipped for the challenges of the professional world. Our Skill Development Centre acts as a catalyst for personal growth and career readiness, empowering our students to excel not only in their academics but also in their chosen career paths. We are committed to nurturing well-rounded individuals with a strong foundation of both academic knowledge and practical skills.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Programmes like English Language and Literature (both UG and PG), Economics offer some courses on human dignity and values of life as the students are supposed to engage in a lot of human experiments. Language courses, especially English and Malayalam Departments, address the question of gender by offering courses on Gender Studies. According to the direction of UGC, all the departments in this college offer a course on Environment and Human Rights with an emphasis on programme specific concerns in these issues. Besides the curriculum, these issues are dealt in depth and breadth in many of the co-curricular activities like Debate Clubs, Film Clubs and in the various activities of the Department Associations. The new Syllabi is keenly sensitive to these issues and has integrated them effectively in to the curriculum. The Government college Mananthavady is deeply committed to integrate Indian knowledge and culture into our teaching and learning methodologies. Emphasizing experiential learning, which forms the essence of Indian wisdom, lies at the heart of our educational approach. In line with this ethos, we have decided to use Malayalam as the administrative language, promoting our regional heritage and language. We believe in

fostering a bilingual learning environment, where classroom sessions are conducted in both English and the regional language, encouraging a sense of cultural appreciation and understanding. To provide our students with a deeper understanding of the rich diversity of our region's culture and traditions, we actively encourage them to participate in field visits to indigenous communities. These field visits serve as eye-opening experiences, motivating our students to engage constructively with the developmental concerns of these communities. As instance is, our students actively serve as mentors to tribal children who may otherwise lack access to mainstream education opportunities. Our college library stands as a testament to our commitment to Indian culture, housing a special collection of vernacular books on Indian literature, tradition, history, and culture. We celebrate Yoga Day with great enthusiasm, involving both teachers and students, and encourage the practice of yoga throughout the year. This instills in our students a sense of meditation and harmony with nature, allowing them to embrace the rich heritage of Indian traditions. On National Youth Day, we pay homage to Swami Vivekananda, honoring his contributions to society. Additionally, Onam, the regional festival of Kerala, is celebrated with great enthusiasm, accompanied by competitions and performances that promote cultural harmony and preserve indigenous art forms. Preserving the heritage of our ancestors, we maintain a spacious Heritage Museum containing over 500 artifacts, including agricultural instruments, fishing tools, and other valuable relics from bygone eras. At our college, the fusion of Indian knowledge and culture with modern education fosters well-rounded individuals who are not only academically proficient but also deeply rooted in their cultural identity and heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme and Course outcomes for the syllabus prepared by the University with the help of Board of Studies, 16 teachers of our college are part of different Board of Studies of Kannur University. The institution strictly follows a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. The performance of students is measured at different levels. The Programme and Course Outcomes are displayed in the Website of the institution and communicated to the students. Throughout the OBE implementation process, there are systematic interactions among faculty members, departments, and the college as a whole. The process initiates with the development of an annual curriculum plan within each department. These plans are further integrated

into the college-level plans, aligning with the university's academic calendar. During the induction program, students are introduced to Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) at the transaction level. At the beginning of each semester, faculty members responsible for specific courses introduce the Course Outcomes (COs) to the students and explain the mode of course delivery and assessment. Additionally, students are informed about the mapping of COs with PSOs and POs, ensuring a clear understanding of the learning objectives and their relevance to the overall program. To assess the achievements of Course Outcomes (COs) and Programme Outcomes (POs), evaluations are conducted at the end of each semester, both at the department level and the college level. This process facilitates regular monitoring of student progress and program effectiveness, helping us refine and enhance our educational offerings continually. Through the diligent efforts of the IQAC and the active involvement of faculty members, Outcome-Based Education has become an integral part of our academic structure. This student-centric approach enables us to cultivate well-rounded individuals with the knowledge, skills, and competencies essential for their holistic development and future success.

20.Distance education/online education:

The College was the centre of Kannur University distance Education for several years. Govt. of Kerala has constituted a new University for Distance Education in 2021 and brought the distance education under that university and the college applied for distance education centre. We introduce online education since Covid-19 through google class room, and other multimedia platforms. The college promotes online education along with traditional mode of teaching. Teachers are encouraged to engage online classes and to utilise online platforms to make evaluation.

Extended Profile

1.Programme

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **627**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **98**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **213**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **37**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **33**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

627

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

98

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

213

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

37

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	44
Total number of Classrooms and Seminar halls	
4.2	120.79
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	94
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Mananthavady is governed by Kannur University ordinance and guidelines and follow the syllabus and curriculum of Kannur University of all the courses that are offered by the college. Many of the faculty members of our college are being members of different academic bodies of Kannur University like member of board of studies, senate member and member of academic council. Our college has an effective mechanism to implement the curriculum provided by the University. In the beginning of each academic year, a common staff meeting is held to plan the effective implementation of the curriculum. In this meeting, decisions are taken regarding the time frame for Bridge Courses, completing the syllabi, remedial Classes and conduct of internal as well as the mid-semester examinations. At the department level, courses are shared and divided among the teachers depending on the syllabus and the workload. Each teacher maintains a Diary of Academic Work which records the details of the curricular as well as the mentoring work done by them. The

Diary of Academic Work is reviewed by the HODs and the Principal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government College Mananthavady prepares academic calendar for every year in the beginning of each academic year (in the month of June) on the basis of the academic calendar prepared by the Kannur University. The calendar committee records and publishes the time frame for completion of curriculum and evaluation, in tune with the University academic calendar, in the Handbook and Calendar of the College. The college conducts continuous evaluation process, which includes periodic tests, assignments presentations at the department levels and the model examination each semester at the college level. Based on the performance of the students in the evaluation process and the feedback collected from them, necessary modifications and changes are made in curriculum delivery. Thereby college ensures the continuous internal evaluation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://gcmananthavady.ac.in/wp-content/uploads/sites/127/2023/03/STUDENTS-HANDBOOK-ACADEMIC-CALENDAR-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

A. All of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum has incorporated environmental values and sustainability issues in to it. The course environmental economics addresses the issues related to environment and provides insights into sustainability of ecosystems. The course includes field experience in the form of visiting natural habitats for the students. Another course Heterodox Economics includes gender issues into its syllabi, thereby defining the gender roles and gender issues into the curriculum. Sensitisation of the student community towards the importance of adopting values and habits relevant to gender equality, sustainability ethics in interactions with environment, human values and professional ethics have been a key objective of our University and College Curriculum. The courses like 'Readings on Kerala', 'Readings on Gender' , 'Readings on Nature', 'Discoursing Diversities: Readings on Democracy and Secularism' and 'Demystifying Knowledge: Readings on Philosophy of Knowledge' directly cater to the inculcation of target values and ideas through different teaching-learning strategies and topics of discussion. Seminars, Speeches and Discussion Sessions organised by the departments and funded by DCE, UGC or any other external agencies at our institution, aim to induce critical approach among the students regarding the issues faced by disempowered classes including women and Dalits, gender issues, environmental changes etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

193

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the **A. All of the above**

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

267

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

103

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution has a systematic mechanism to implement effective and efficient teaching-learning strategies on the basis of learning levels of students after admission.

For Slow learners:

The special care for slow learners aims at extending support to students in the subjects included in the curriculum through tutorials, study materials, additional lectures, question banks and interactive sessions.

Remedial Teaching

A Coaching and counselling programme aims to improve the academic skills and linguistic proficiency of the students in various subjects and also to raise their level of comprehension of basic subjects to provide a stronger foundation for further academic work. This is practiced in all departments under the supervision of HODs. First year students are selected on the basis of the marks in the qualifying examination and the second- and third-year students on the basis of their performance in the University exams.

For Advanced Learners:

Special care is also given to advanced learners, to help them identify appropriate areas for higher studies as well as employment. The structure of this programme includes both external and internal mentoring executed through a Coordinator. Those who stand high chances for higher studies are given special coaching and mock entrance exams which are meant to train them to enter higher institutions of excellence.

PSC Coaching

The college provides job oriented PSCcoaching for students who do not have plans for pursuing higher studies.

SWAYAM Courses

Advanced learners are encouraged to join SWAYAM courses by the SWAYAM coordinator.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
627	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

By providing students with the opportunities of experiential learning and participative learning both inside and outside the classroom, they are encouraged to use the knowledge they already possess to learn new things. Learner centric teaching methods and techniques are employed by our teachers to make teaching and learning more effective. Through curriculum design and assessment, our teachers shift the focus towards performance in real-world contexts.

Student-centered classrooms are linked to student engagement and success. Here, students are part of constructing their own learning in a comprehensive environment that focuses on student interests. They try to create organized and cohesive experiences to assist students to make connections to vital concepts.

Students reflect on their own learning, share it with fellow students and teachers and apply the learning to real-life. By making students the focus of learning in a classroom, they become fully engaged in the process.

Learner centric teaching methods employed to make teaching and learning more effective include:

- Group task
- Role play
- Project work
- Field visit and specimen collection
- Industrial visits
- Case study
- Debates, Quizzes, Seminars, Workshops, Presentations etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers Use ICT Enabled tools for effective teaching learning process

All the teachers make use of ICT enabled tools for effective teaching learning process. The infrastructure has been well-adapted and modernised for this change from the conventional classrooms. Eighteen classrooms have been furnished with ICT enabled tools such as interactive white boards, projectors, televisions and so on. There is a deliberate attempt from the part of teachers to make sure that these tools are effectively used so that not only teachers but also students get a hands-on familiarity and training with them. ICT tools also include other resources such as INFLIBNET and software such as KOHA, the

software for library management. Faculty members make use of other online resources such as NPTEL-SWAYAM courses and TED Talks for professional development and for more effective academic transactions.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

164

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Mechanism of Internal Assessment is transparent and robust in terms of frequency and mode

The syllabuses for all programmes are prepared and prescribed by Kannur University. Following this, the college strictly adheres to an internal assessment mechanism which is strict, regular and consistent. In order to check the successful completion of each course, two levels of bodies are operational. DLMC (Department Level Monitoring Committee) functions at the department level and CLMC (College Level Monitoring Committee) at the college level. These bodies are instrumental in maintaining academic

standards by ensuring that the syllabus is transacted completely and comprehensively. Internal exams are planned in advance and there is a common internal examination system which is monitored by college level Examination Monitoring committee. Answer scripts are checked and the scores are published so that students get feedback about their progress. There are always sufficient number of chances for improvement. The same care is taken in assignment submissions and seminar presentations by students which are also prescribed by Kannur University. Assignments are checked and returned to students with scores. Seminar presentations are given marks with certain criteria such as presentation skills, knowledge about the topic presented etc. At the end of each semester total internal score of students for each course is prepared and published before submitting it to the University. Students are free to raise grievances and they are immediately resolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We have a well-maintained mechanism to deal with grievances in connection with internal examinations. One faculty member is appointed in charge of conducting internal examinations. A college level committee monitors this and ensure that answer scripts are checked and returned in time. In the case of grievances related to either the conduct of examination or the valuation of answer scripts, the student is free to approach the Department level coordinator. If the grievance still remains unresolved, the student can approach the college-level committee. The decisions are taken in meetings and are documented to ensure transparency. Grievances are resolved within s stipulated time to ensure speedy remedy.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are clearly stated in the syllabuses which are prepared and prescribed by Kannur University. These are best understood by the teaching community with each syllabus revision. For that, academic discussions are held at the department level specifically on outcomes with emphasis on the methods to be adopted for the attainment of outcomes. In the next level outcomes are communicated with student community. Students are initiated to an awareness on programme outcomes in Orientation sessions and Bridge Courses which are given to each new batch. Course outcomes are communicated clearly at the beginning of each course. Besides POs, PSOs and COs are displayed on college website as well.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes and Course outcomes are evaluated in terms of quantity and quality. Some of the outcomes are quantifiable as internal exam results and university results. Such results are published, the former by the college and the latter by the university, and are discussed at the department level in order to see whether the corresponding outcomes are attained. Those outcomes which are not quantifiable i.e. those concerned with values, attitudes, behaviour etc. are properly monitored in the efficient Mentoring System practiced in college. Mentors engage with mentees on a regular basis and these exchanges throw immense light as to whether the outcomes are attained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/1mkWgpKUIjMxk3x_bx66_Oo6kXpstRMyk/edit

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government College Mananthavady has tried to maintain an

environment conducive to innovations and the transfer of knowledge. The ED club of the institution promotes entrepreneurship skills of students. Many in the student community are active users of YouTube and Instagram and make profits out of their posts. There are students who commission painting and paper craft and Mehendi designs using such platforms. There are also students who offer motivational sessions. Some have made headlines for innovative miniatures of vehicles made from recycled materials. Many students use platforms like Instagram for income generation. This include physically challenged students. The faculty of the institution use online platforms to upload learning materials which can be accessed by a broader student community. In collaboration with Knowledge Economy Mission, a job fair was conducted in the institution which gave lot of exposure to the student community. Students also participated in the exhibition of the department of Collegiate Education at Kalpetta showcasing their project of low-cost computer systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Volunteers of NSS conducted Plastic Free House campaign, water harvesting initiatives and Nature Walks. The NCC unit of the institution conducted a webinar on environment protection in connection with Environment Day. The cadets of NCC planted saplings as part of environmental conservation and a photography contest to spread the message of environmental protection. NSS and NCC units conducted an anti-drug awareness session called Sparsham.

NCC units organized Kargil Vijay Diwas, and tribute to martyrs of Kunoor helicopter crash. The Yoga and Meditation club of the institution observed International Yoga Day in collaboration with various other educational institutions and civil society organizations in the locality. NCC unit also organized Yoga Day.

The Women's Cell and Jagratha Samithi organized:

1. An online session on Laws for the protection of women was organized to sensitize students on the legal services available for women.
2. An online gender sensitization campaign was organized in collaboration with Department of Women and Child Development.
3. To address issues of mental health, an online session on Time and Stress management was also conducted.
4. A medical camp was also organized by Women's Cell and Jagratha Samithi in collaboration with DM WIMS hospital Meppadi.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2045

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The teaching- learning process is facilitated substantially through 20 class rooms, 4 tutorial rooms, four science laboratories, two computer centres with high-speed Internet connectivity, IQAC room with conference facility, one seminar hall, one auditorium, a Heritage Museum, one ORICE room, one Media Room and a fully automat Library. Apart from this, the campus houses an administrative block, Students' Hostels, Canteen, Principal Quarters, Student's Cooperation Society, Gymnasium, Ladies Rest Rooms. The classrooms have ceiling mounted LCD Projectors, Smart boards, Black Boards, white boards and Podium for faculty. 19 class rooms are ICT enabled of which 16 class rooms are equipped with LCD projector while 4 with LED TV and Four class rooms with audio systems. We have a media room with LED TV, amplifier, mixer and speakers. An air-conditioned computer lab is established with 35 computers for learning computer languages and packages. All the computers in the lab are provided with latest updated software and hardware. The science laboratories established are one Electronics Lab, One Physics lab and one chemistry lab. The College Central Library is a fully automated and is well stocked and presently having a collection of over 20000 books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcmananthavady.ac.inpage_id=1117

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outstanding achievement for the Physical Education Department is the mile stone of the year. Our students have left their mark in sports ranging from athletics to weightlifting. The college has a 200-meter track, football field, volleyball court, yoga hall, health fitness centre and an indoor stadium that houses a shuttle- badminton court. The gymnasium has Tread mill, Magnetic bike, Weightlifting and power lifting equipment, judo mat, Swiss ball, medicine ball, judogi, boxing equipment, ball badminton

and shuttle badminton equipment, table tennis, Smith machine, 5 station gym equipment and Physiological equipment like Spiro meter, Peak flow meter, Skin fold calibre and Electronic Blood pressure monitor. Our students have given training in all these. Power Lifting, Weightlifting, judo, boxing and archery are the some of the items that bring many medals to college. The Department of Physical education regularly conducts intercollege and inter University tournaments. International Yoga Day is observed regularly. Yoga class both theory and practice are conducted as a part of Open course. College has set up facilities/grounds for cricket, football, hockey, basketball, volleyball, badminton, table tennis etc. While games, sports and athletics directly contribute to physical development of students, other co-curricular activities also indirectly contribute to it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12079246

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Central Library is a fully access controlled and automated with KOHA automation system integrated to RFID and is housed in a separate two storied building. Apart from this, Electronic Article Surveillance (theft protection), the RFID system is set to locating, shelving, stock verification and transactions library holdings. All books and bound volumes of the library have been tagged with ISO-15693 standard tags. Each tag holds information of accession number and library identification code. This allows the library users to issue and return or renew library holdings, all by themselves, without having to approach the library personnel. The library is well stocked and presently having a collection of over 25000 books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1169173

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response: The institution periodically augments and upgrades its IT infrastructure facilities in tune with the technological upgradation and has successfully directed the regular activities towards integrating IT into everyday activities. We use Linux as well as Windows Operating Systems for our network.

Internet: The institution was keen to solve the network problems faced due to the remoteness of the district. An amount of Rs 4,66,000/- was invested for establishing dedicated Optical Fibre connection from BSNL exchange in College. At present the institution has a 10 MBPS internet connection provided by BSNL.

Network : The entire campus is connected with high speed fibre optic Local Area Network with firewall for network security.

Learning: All academic blocks are connected to WiFi network and it makes accessing online materials easier. Fast internet browsing, printing and photocopying an Internet Lab is established.

Administration : Almost all processes of the College administrative office are integrated into IT. Personal computers are provided for each clerk, typist, and Superintendent which are networked and has 10 MBPS internet connectivity. In addition to that sufficient number of Printers, Scanners and Copiers are provided for the smooth functioning. Attendance is marked by biometric attendance system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2019242

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government institution, it has a well-established machinery in place for up gradation and maintenance of facilities. The planing and maintenance is achieved through the monitoring of various committees like IQAC, College Council, Accommodation Committee, RUSA Board of Governors (BOG), RUSA Project monitoring Group (PMG), College Development Council (CDC), KIFB monitoring committee, Library Committee, Purchase Committee and PTA with the Principal at the helm. Major Funds for infrastructure augmentation and maintenance are mainly obtained from Directorate of Collegiate Education, Government of Kerala (DCE), UGC, RUSA, College Development Council (CDC) and KIFB while expenditure for minor works are met from PTA fund. General & minor emergency repairs of furniture, computers, electrical, plumbing etc. are done by the PTA. The institution maintains sufficient support staff to upkeep infrastructure and computer labs are maintained by the technician appointed by PTA

who takes care about IT infrastructure like computers, printers, copier, network etc. and does minor repair work. In addition to maintenance of physical infrastructure is done by District Nirmithi Kendra and PWD with the fund allotted by College. Major electronics and electrical equipments like ICT instruments, solar plants, UPS, water coolers etc. were purchased with five year extended warranty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

374

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

172

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

172

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

85

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

61

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college takes pride in its well-organized students' union, which plays a vital role in ensuring active student participation in both academic and administrative aspects of the college. The union is democratically elected through a general election process, allowing students to elect their representatives. The students' union comprises several key positions, including the Chairman, Vice-chairperson, General Secretary, Joint Secretary, University Union Councilor, Secretary to the Fine Arts Association, Student Editor, General Captain for sports activities, Secretaries to the Department associations, and representatives from each academic year (1st, 2nd, and 3rd-year students). To select participants for the Kannur University inter-collegiate fine arts competition, the students' union conducts college-level competitions on the Arts Day, fostering talent and creativity among the student community. Student representatives actively participate in various committees such as the Library Committee, Grievance Redressal Committee, Women Welfare Committee, and Examination Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

75

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Education for total liberation" Our vision is to mould the students into better individuals, and guide them to contribute

constructively towards national goals by upholding the values of secularism, national integration and social commitment and to make them intellectually competent, morally upright, psychologically integrated, physically healthy and acceptable to the society.

Our mission is to uplift the youth by imparting quality education exposure and to equip them to cope with the latest requirements through innovative techniques and practices. We strive to materialize our vision through the following dimensions:

1. **Academic excellence:** Enabling the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects is the primary objective of the institution. For this purpose, various measures have been taken like regular enrichment of the library, subscription to academic journals and magazines, state of the art classrooms, standard infrastructure and faculty development programmes.

2. **Personality development:** The College focuses on the all-round development of the students' personality through proper education exposure. Through the numerous academic and co-curricular activities organized in the College, student's development leadership skill, team spirit, communication skills, and collective responsibility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is practiced in the college as a means for sharing of authority to undertake different tasks relating to academic as well as extra-curricular activities in the college. The principal and the staff council are at the top of the authority structure in the college. But, through the process of decentralization and delegation the faculties, office staffs as well as the students are empowered and play an active role in the general administration and management of the college. The

college superintendent also is allowed to take decisions on various office routines.

The qualities of the leadership of those who are at the top of this institution are evident through the following.

1. Internal examinations: All internal examinations were conducted in Department wise and the marks were uploaded individually by the teachers concerned. Each Department was responsible for the conduct of Internal Examinations. A separate Internal Examination in charge was also there for each Department for the smooth and effective conduct of the internal examinations. This professional approach helps the college to conduct the internal examinations effectively and is a good practice of decentralization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan:

- To maintain continuously good academic performance.
- To develop and execute effective teaching- learning process.
- To develop a comprehensive system of student mentoring and students support and ensure transparency in evaluation process of students
- To empower faculty about emerging trend in their profession for academic advancement Strategic Plan
- To maintain continuously good academic performance
- Increasing students' engagement in learning
- Increasing students' responsibility towards learning
- To develop and execute effective teaching- learning process .
- ICT-based teaching
- Organize Study tours for students
- Encourage teachers to participate in Seminars and Conferences Orientation Programme, Refresher Courses, Short Term Courses, etc.

- To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students
- Provide mentor Teacher for every class
- Provide Remedial Coaching to Slow Learners
- Continuous tracking of Attendance of the students
- To empower faculty about emerging trend in their profession for academic advancement
- Encouraging the teachers to participate in Orientation Programme Refresher Courses, Short Term Courses, etc.
- Upgrade Books in Library every year by making provision in Departmental Budget Activity successfully implemented based on strategic plan Establishment of Centralized Assessment System – Sports Complex

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The head of the institution is Principal. Along with the management of office administration, he maintains proper academic atmosphere discipline in the college. In the absence of principal, vice principal manages the college and ensures the smooth functioning college. Superintendent manages office administration in general including supervising the day today affairs of the office. Heads of departments are in charge of the functioning of department in academic and administrative matters. They ensure classes are engaged as per the time table and supervise subordinate staff. PTA of the college works for the welfare of students, supporting quality enhancement of the teaching learning process and improvement of infrastructural facilities in the college. IQAC in the college enhances the quality of the institution through a combination of internal and external quality evaluation. It coordinates and supports the activities related to accreditation of the institution. It helps in general administration of the college and help with the sustained development of the institution. Democratically elected college students union represents students and their concerns by

providing good leadership. It tries to instill in students duties rights of responsible citizens, and work for the ideals of college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://docs.google.com/document/d/18BcMUxO0Odsa-rHYenlph-HvJlSgnFI/edit
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Government College Mananthavady has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

- The teaching staff is granted leave to participate in orientation programmes, refresher courses, short-term courses etc.
- Career advancement of the teaching staff is given due to importance by the institution by facilitating faculty development programme.
- Participation of the non-teaching staff in

courses/seminars related to computer literacy, administrative skill etc is ensured.

- The teaching and non-teaching staff granted different types of leaves such as leave surrender facility, maternity leave, earned leave, medical leave etc. as per norms of the state government and the UGC
- Wi-Fi facility is provided for teachers.
- Gym is also accessible for the staff.
- Sports facilities like indoor shuttle court
- Employees Provident Fund as per PF rules
- Salary timely credited to bank account of employee.
- Encashment of Earned leave at the end of service
- Festival advance: Teaching and Non-teaching staff can avail interest free festival advance up-to Rs. 15,000 repayable in 5 months.
- Group insurance and Group Accident Insurance facility for staff
- Gratuities, Pension and all other such Government approved schemes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and vision. The institution has a performance based appraisal system for the assessment of teaching and nonteaching staff. Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking for promotion. The PBAS proforma details individual teachers' teaching learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC guidelines. The works of the Non-teaching staff are assessed periodically through Work efficiency and commitment. Initiative are taken towards learning newer trends in their respective areas.

Every year, students are provided with an opportunity to evaluate and rate the performance of their teachers. For this, a detailed questionnaire is prepared for the students to answer. IQAC records their responses and evaluates them to form a consolidated report which is then submitted to the Principal.

The annual reports of each association/club are used to measure the performance in assigned responsibilities. The Principal, with the help of the Superintendent, oversees the performance of the non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial transactions of the college are subjected to both internal and external audit. As it is a government college, an internal audit team from Directorate of Collegiate Education audits its accounts, at regular intervals. External audit is conducted by audit wing of Accountant General (A&E). Normally

external audit from Accountant General is done once in three to four years. If there are any Audit objections in the report, they are clarified or corrected in due course.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Planning board meets occasionally to analyze the need of the college and through plan fund proposals the institution meets its demands. Apart from that PTA prepare annual budget for every year which utilises PTA fund. The institution has definite and systematic strategies to ensure that ideal strategies for resource mobilisation and deployment of resources. The various Committees, constituted as per the UGC, University and Government guidelines, meet regularly and prepare strategy for the optimum resource mobilisation. In addition to the funds received from the state government as grants in aid, the funds from UGC, RUSA and PTA are used for the infrastructural development.

Major sources of funds/Grants Grants-in-aid from the State Government

Funds from the Higher Education Department of Kerala**Funds from PTA (Parent Teachers Association) Scholarships and Endowments**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC, formed as per the guidelines of the UGC, is the pivotal body which governs the whole gamut of activities in achieving the quality of the institution. With principal as chairman and a teaching faculty as coordinator, IQAC gives suggestions to all the departments in conducting both curricular and non-curricular activities. The faculty in charge of each programme initiates the proposal of the programme and sent it to the IQAC for suggestions/modifications and after the approval of IQAC, the same is forwarded to the principal for final approval. The Suggestions of IQAC is always based on the updates made by the UGC and NAAC. Once a programme is conducted, the faculty in charge of the programme sends the report of the programme with all the documents including photos and videos to the IQAC after keeping a copy in the initiating Department. The activities of statutory and non-statutory bodies, clubs and committees such as NCC, NSS, Women's Club, are planned and implemented through the suggestions of IQAC. IQAC holds result analysis meetings, where performance of the students in University exam is analysed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A formal Feedback system was implemented in which departments collect feedback from students at the end of each semester and IQAC collects feedback from students at the end of every year. The reports are discussed in council meetings. Teachers were encouraged to pursue Ph.D. and to take up research projects. IQAC closely monitors the teachers' diary at regular intervals. The facilities in the Library were enhanced, added more books, Journals and E-resources were increased periodically. Department level Monitoring Committee and College Level Monitoring Committee are constituted, These Committees meet every month and evaluate teaching- learning processes. IQAC reinforces extra curricular activities through various clubs and cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

With the financial aid of Kerala Women's Development Corporation Ltd. Women's Cell and Jagratha Samiti organised various programmes promoting gender equity and women empowerment. An online session on "Laws for the Protection of Women and Children" was organised in collaboration with Taluk Legal Service Society. Further, an online gender sensitisation campaign was organised in Collaboration with the Department of Women and Child Development, Wayanad, from 28-29 July 2021.

Focusing on mental health and empowerment, two online sessions were arranged on the topics of "Time and Stress Management" and "Training in Assertiveness for Young Women. AfsalMoosa K.K., and Dr. Seema P. Uthaman from IMHANS Kozhikode were the resource persons. Women's Cell and Jagratha Samithi also organised a session on health issues of young women. Dr. Sruthi E.J, was the resource person.

The International Women's Day featured a lecture on "Gender Equality Today for a Sustainable Tomorrow". Women's Cell also hosted the Sthree Shakthi Kala Jadha of Kudumbasree Mission, Wayanad. A training session in First Aid was arranged with the help of doctors from Govt. Medical College Mananthavady. The session aimed to empower participants to be volunteers at critical situations.

Volunteers of Women's cell also prepared a manuscript magazine titled 'Kalpakathundukal'.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

conservation measures Solar energy
 Biogas plant Wheeling to the Grid Sensor-
 based energy conservation Use of LED
 bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution implemented mechanisms for management of the degradable and non degradable waste.

1. Solid Waste Management: Solid-Waste from the campus is collected at source. Major solid waste generated is segregated in colour bins. Plastic-bottles and paper-waste are collected through specially designed bottle booths .Institution takes necessary actions to handover the plastic waste generated in the campus to Haritha Karmasena for processing and re-cyclicling. The slurry created through biogas plants used for vegetable cultivation Biogas plants are used to manage food waste collected from mess and central kitchen. The college has the facility to make vermin-compost in the boys' hostel. Use of single-use plastic is banned in campus.

2. Liquid Waste management: The institution has not much liquid waste problems and liquid waste produced in the kitchen and hostel is used for biogas plants. Liquid wastes created in hostels are safely disposed through PVC pipes to separate landfills

3. E-waste Management

E-Waste is occurred when an electronic product is discarded after the end of its useful life: which are segregated and sold to those who collect e-waste. Institution has a mechanism to enter the e-waste details in centralised register.

4. The Hazardous radioactive materials created in electronic labs were collected and keep in separate boxes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admission to UG and PG programmes is done according to regulations of Kannur University and government. There is special reservation for SC, ST and other backward communities. The institution strictly follows the reservation rules and ensure the representation of all socio-economic categories. Besides government scholarships, the college has various institutional scholarships also.

College celebrates and embraces the various diversities by observing the days of cultural and regional importance. Onam, the cultural feast of Kerala is celebrated with Onam Khoshayathra, competitions, and sweet distribution. An innovative practice of decorating Christmas tree with toiletry items is conducted every year in the College. The Department of Malayalam and English jointly organize many programme on the Kerala State foundation day and on the Mathrubhasha Dinam (mother tongue day). Nationally important days like Republic Day, Independence Day, Gandhi Jayanti, Constitution Day etc. are celebrated with due importance by NCC and NSS. The NCC and NSS units organize programmes to observe nationally announced campaigns like Swatch Bharat, International Yoga Day etc. The elected college union coordinates many programs which include Fresher's Day, Onam Celebration etc. and they also coordinate College Arts festival. The prize-winning students from college level participate in the University festival.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution reopened in October 2021 after Covid 19 Pandemic. As Part of the Kargil Vijay Diwas (26 July 2021) cadets from our unit prepared several posters and made a collage of students holding the posters. In addition to that, our unit created a video of NCC Cadets speaking about Kargil Vijay Diwas.

Independence Day was celebrated on 15 August 2021 and National flag was hoisted in the College. An Essay writing competition was conducted by NCC unit as part of the Independence Day Celebration 2021. A Webinar was conducted on "Gandhi: Ideologies and their Remembrance" through Google meet on 2 October 2021 (Gandhi Jayanthi). And NCC conducted Elocution competition and Haiku completion. NCC Day was celebrated through online due to the rising levels of Covid-19, on 28 November 2021 and online Slogan Writing Competition was conducted as part of NCC Day Celebrations. Republic Day was celebrated on 26 January 2022. The National Flag was hoisted in the presence of College Principal Dr. Abdul Salam. A Digital Poster Making Competition was conducted by cadets as part of Republic Day Celebration 2022. On 14-2-2022 Cadets assembled in the college in remembrance of Pulwama attack. Candles were lighted in honour of them

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

4.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College Mananthavady celebrates national and international commemorative days with the purpose of respecting the former leaders and acknowledging the great efforts they have undertaken for the welfare of the society. The international commemorative days like 'International Women's Day', 'World Health Day', 'International Human Rights Day', 'World Environment Day' 'International Yoga Day' etc. were observed with due reverence. The College Union, NCC, NSS, Women's Cell etc. play a vital role in organising these programmes. Anti-Tobacco Day Programme, Kargil Vijay Diwas Observation, Tribute to the Martyrs of Pulwama and Martyrs of Conoor Helicopter Crash, Gender Sensitization Campaign, International Women's Day and Lecture on "Gender Equality Today for a Sustainable Tomorrow" etc. are some among them. Independence Day and Republic Day were celebrated with customary flag hoisting and message by Principal. Special lectures and quiz programmes were organized by the different departments with regard to equality, fraternity, peace, social harmony, secularism etc. Cleanliness campaign and community action programmes were mainly carried out by NCC and NSS volunteers. A special focus was given to 'Clean Campus Green Campus' programme during the first week of October and Gandhi Jayanthi was celebrated with all its importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Best Practice : Koode- A Malayalam word meaning 'along'. Objectives of the Practice As the title suggests, Koode aims to be with the needy and extend support to them. The Context Koode seeks to help the disempowered in the local community surrounding our college who face challenges on a daily basis due to their socio-cultural, economic and educational backwardness. The Practice Koode is put into practice by our institution through different initiatives. The launching of the practices have worked to address various Problems Encountered and Resources Required .The second Best Practice, Title of the Practice is 'Uravu'. A Malayalam word meaning springhead in English. Objectives of the Practice : The initiative was devised by the institution with a view to engage with society and environment. Uravu also hopes to create awareness regarding many lifestyle diseases that have become so common in our society and how these diseases are inextricably linked to the way we lead our lives and the kind food items we eat.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the College is to provide value based teaching, learning, research and innovation programmes which promote

integral human development. With the regular academic work, college has involved in many social and extension activities which help their beneficiaries to find solutions for various social problems. The college executes the extension activities mainly through NCC, NSS units and various clubs. In the context of Covid-19 pandemic and the lockdown which resulted in an unprecedented disruption of every aspect of life, Government college Mananthavady provided its physical infrastructure and other facilities to the affected society with the cooperation of various agencies. As a higher Institution in the tribal area like Wayanad, the cells and clubs of the college actively engaged tribal education and development programmes with the cooperation of Local self governments, Clubs and libraries in the nearby areas. College initiated a village library development programme recently and projects are still continued. College also cooperates in many activities implemented by Edavaka Grama Panchayath especially in environmental protection and waste management. College also initiated Job-fair Fest with the assistance of agencies like K-DISC which is another thrust area of the college to provide employment opportunities for young talented youth people. Institution also engaged in spreading awareness among local people against drug abuse and many programmes were also arranged in this direction.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Mananthavady is governed by Kannur University ordinance and guidelines and follow the syllabus and curriculum of Kannur University of all the courses that are offered by the college. Many of the faculty members of our college are being members of different academic bodies of Kannur University like member of board of studies, senate member and member of academic council. Our college has an effective mechanism to implement the curriculum provided by the University. In the beginning of each academic year, a common staff meeting is held to plan the effective implementation of the curriculum. In this meeting, decisions are taken regarding the time frame for Bridge Courses, completing the syllabi, remedial Classes and conduct of internal as well as the mid-semester examinations. At the department level, courses are shared and divided among the teachers depending on the syllabus and the workload. Each teacher maintains a Diary of Academic Work which records the details of the curricular as well as the mentoring work done by them. The Diary of Academic Work is reviewed by the HODs and the Principal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government College Mananthavady prepares academic calendar for every year in the beginning of each academic year (in the month of June) on the basis of the academic calendar prepared by the Kannur University. The calendar committee records and publishes the time frame for completion of curriculum and evaluation, in tune with the University academic calendar, in the Handbook and Calendar of the College. The college

conducts continuous evaluation process, which includes periodic tests, assignments presentations at the department levels and the model examination each semester at the college level. Based on the performance of the students in the evaluation process and the feedback collected from them, necessary modifications and changes are made in curriculum delivery. Thereby college ensures the continuous internal evaluation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://gcmananthavady.ac.in/wp-content/uploads/sites/127/2023/03/STUDENTS-HANDBOOK-ACADEMIC-CALENDAR-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum has incorporated environmental values and sustainability issues in to it. The course environmental economics addresses the issues related to environment and

provides insights into sustainability of ecosystems. The course includes field experience in the form of visiting natural habitats for the students. Another course Heterodox Economics includes gender issues into its syllabi, thereby defining the gender roles and gender issues into the curriculum. Sensitisation of the student community towards the importance of adopting values and habits relevant to gender equality, sustainability ethics in interactions with environment, human values and professional ethics have been a key objective of our University and College Curriculum. The courses like 'Readings on Kerala', 'Readings on Gender' , 'Readings on Nature', 'Discoursing Diversities: Readings on Democracy and Secularism' and 'Demystifying Knowledge: Readings on Philosophy of Knowledge' directly cater to the inculcation of target values and ideas through different teaching-learning strategies and topics of discussion. Seminars, Speeches and Discussion Sessions organised by the departments and funded by DCE, UGC or any other external agencies at our institution, aim to induce critical approach among the students regarding the issues faced by disempowered classes including women and Dalits, gender issues, environmental changes etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

193

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

267

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

103

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution has a systematic mechanism to implement effective and efficient teaching-learning strategies on the basis of learning levels of students after admission.

For Slow learners:

The special care for slow learners aims at extending support to students in the subjects included in the curriculum through tutorials, study materials, additional lectures, question banks and interactive sessions.

Remedial Teaching

A Coaching and counselling programme aims to improve the academic skills and linguistic proficiency of the students in various subjects and also to raise their level of comprehension of basic subjects to provide a stronger foundation for further academic work. This is practiced in all departments under the supervision of HODs. First year students are selected on the basis of the marks in the qualifying examination and the second- and third-year students on the basis of their performance in the University exams.

For Advanced Learners:

Special care is also given to advanced learners, to help them identify appropriate areas for higher studies as well as employment. The structure of this programme includes both external and internal mentoring executed through a Coordinator. Those who stand high chances for higher studies are given special coaching and mock entrance exams which are meant to train them to enter higher institutions of

excellence.

PSC Coaching

The college provides job oriented PSCcoaching for students who do not have plans for pursuing higher studies.

SWAYAM Courses

Advanced learners are encouraged to join SWAYAM courses by the SWAYAM coordinator.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
627	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

By providing students with the opportunities of experiential learning and participative learning both inside and outside the classroom, they are encouraged to use the knowledge they already possess to learn new things. Learner centric teaching methods and techniques are employed by our teachers to make teaching and learning more effective. Through curriculum design and assessment, our teachers shift the focus towards performance in real-world contexts.

Student-centered classrooms are linked to student engagement

and success. Here, students are part of constructing their own learning in a comprehensive environment that focuses on student interests. They try to create organized and cohesive experiences to assist students to make connections to vital concepts. Students reflect on their own learning, share it with fellow students and teachers and apply the learning to real-life. By making students the focus of learning in a classroom, they become fully engaged in the process.

Learner centric teaching methods employed to make teaching and learning more effective include:

- Group task
- Role play
- Project work
- Field visit and specimen collection
- Industrial visits
- Case study
- Debates, Quizzes, Seminars, Workshops, Presentations etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers Use ICT Enabled tools for effective teaching learning process

All the teachers make use of ICT enabled tools for effective teaching learning process. The infrastructure has been well-adapted and modernised for this change from the conventional classrooms. Eighteen classrooms have been furnished with ICT enabled tools such as interactive white boards, projectors,

televisions and so on. There is a deliberate attempt from the part of teachers to make sure that these tools are effectively used so that not only teachers but also students get a hands-on familiarity and training with them. ICT tools also include other resources such as INFLIBNET and software such as KOHA, the software for library management. Faculty members make use of other online resources such as NPTEL-SWAYAM courses and TED Talks for professional development and for more effective academic transactions.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

164

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Mechanism of Internal Assessment is transparent and robust in terms of frequency and mode

The syllabuses for all programmes are prepared and prescribed by Kannur University. Following this, the college strictly adheres to an internal assessment mechanism which is strict, regular and consistent. In order to check the successful completion of each course, two levels of bodies are operational. DLMC (Department Level Monitoring Committee) functions at the department level and CLMC (College Level Monitoring Committee) at the college level. These bodies are instrumental in maintaining academic standards by ensuring that the syllabus is transacted completely and comprehensively. Internal exams are planned in advance and there is a common internal examination system which is monitored by college level Examination Monitoring committee. Answer scripts are checked and the scores are published so that students get feedback about their progress. There are always sufficient number of chances for improvement. The same care is taken in assignment submissions and seminar presentations by students which are also prescribed by Kannur University. Assignments are checked and returned to students with scores. Seminar presentations are given marks with certain criteria such as presentation skills, knowledge about the topic presented etc. At the end of each semester total internal score of students for each course is prepared and published before submitting it to the University. Students are free to raise grievances and they are immediately resolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We have a well-maintained mechanism to deal with grievances in connection with internal examinations. One faculty member is appointed in charge of conducting internal examinations. A college level committee monitors this and ensure that answer scripts are checked and returned in time. In the case of grievances related to either the conduct of examination or

the valuation of answer scripts, the student is free to approach the Department level coordinator. If the grievance still remains unresolved, the student can approach the college-level committee. The decisions are taken in meetings and are documented to ensure transparency. Grievances are resolved within s stipulated time to ensure speedy remedy.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are clearly stated in the syllabuses which are prepared and prescribed by Kannur University. These are best understood by the teaching community with each syllabus revision. For that, academic discussions are held at the department level specifically on outcomes with emphasis on the methods to be adopted for the attainment of outcomes. In the next level outcomes are communicated with student community. Students are initiated to an awareness on programme outcomes in Orientation sessions and Bridge Courses which are given to each new batch. Course outcomes are communicated clearly at the beginning of each course. Besides POs, PSOs and COs are displayed on college website as well.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes and Course outcomes are evaluated in terms of quantity and quality. Some of the outcomes are quantifiable as internal exam results and university results. Such results are published, the former by the college and the latter by the university, and are discussed at the department level in order to see whether the corresponding outcomes are attained. Those outcomes which are not quantifiable i.e. those concerned with values, attitudes, behaviour etc. are properly monitored in the efficient Mentoring System practiced in college. Mentors engage with mentees on a regular basis and these exchanges throw immense light as to whether the outcomes are attained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/1mkWgpkUIjMxk3x_bx66_Oo6kXpstRMyk/edit

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government College Mananthavady has tried to maintain an environment conducive to innovations and the transfer of knowledge. The ED club of the institution promotes entrepreneurship skills of students. Many in the student community are active users of YouTube and Instagram and make profits out of their posts. There are students who commission painting and paper craft and Mehendi designs using such platforms. There are also students who offer motivational sessions. Some have made headlines for innovative miniatures of vehicles made from recycled materials. Many students use platforms like Instagram for income generation. This include physically challenged students. The faculty of the institution use online platforms to upload learning materials which can be accessed by a broader student community. In collaboration with Knowledge Economy Mission, a job fair was conducted in the institution which gave lot of exposure to the student community. Students also participated in the exhibition of the department of Collegiate Education at Kalpetta showcasing their project of low-cost computer systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Volunteers of NSS conducted Plastic Free House campaign, water harvesting initiatives and Nature Walks. The NCC unit of the institution conducted a webinar on environment protection in connection with Environment Day. The cadets of NCC planted saplings as part of environmental conservation and a photography contest to spread the message of environmental protection. NSS and NCC units conducted an anti-drug awareness session called Sparsham.

NCC units organized Kargil Vijay Diwas, and tribute to martyrs of Kunoor helicopter crash. The Yoga and Meditation club of the institution observed International Yoga Day in collaboration with various other educational institutions and civil society organizations in the locality. NCC unit also organized Yoga Day.

The Women's Cell and Jagratha Samithi organized:

1. An online session on Laws for the protection of women was organized to sensitize students on the legal services available for women.

2. An online gender sensitization campaign was organized in

collaboration with Department of Women and Child Development.

3. To address issues of mental health, an online session on Time and Stress management was also conducted.

4. A medical camp was also organized by Women's Cell and Jagratha Samithi in collaboration with DM WIMS hospital Meppadi.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2045

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The teaching- learning process is facilitated substantially through 20 class rooms, 4 tutorial rooms, four science laboratories, two computer centres with high-speed Internet connectivity, IQAC room with conference facility, one seminar hall, one auditorium, a Heritage Museum, one ORICE room, one Media Room and a fully automat Library. Apart from this, the campus houses an administrative block, Students' Hostels, Canteen, Principal Quarters, Student's Cooperation Society, Gymnasium, Ladies Rest Rooms. The classrooms have ceiling mounted LCD Projectors, Smart boards, Black Boards, white

boards and Podium for faculty. 19 class rooms are ICT enabled of which 16 class rooms are equipped with LCD projector while 4 with LED TV and Four class rooms with audio systems. We have a media room with LED TV, amplifier, mixer and speakers. An air-conditioned computer lab is established with 35 computers for learning computer languages and packages. All the computers in the lab are provided with latest updated software and hardware. The science laboratories established are one Electronics Lab, One Physics lab and one chemistry lab. The College Central Library is a fully automated and is well stocked and presently having a collection of over 20000 books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcmananthavady.ac.inpage_id=1117

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outstanding achievement for the Physical Education Department is the mile stone of the year. Our students have left their mark in sports ranging from athletics to weightlifting. The college has a 200-meter track, football field, volleyball court, yoga hall, health fitness centre and an indoor stadium that houses a shuttle- badminton court. The gymnasium has Tread mill, Magnetic bike, Weightlifting and power lifting equipment, judo mat, Swiss ball, medicine ball, judogi, boxing equipment, ball badminton and shuttle badminton equipment, table tennis, Smith machine, 5 station gym equipment and Physiological equipment like Spiro meter, Peak flow meter, Skin fold calibre and Electronic Blood pressure monitor. Our students have given training in all these. Power Lifting, Weightlifting, judo, boxing and archery are the some of the items that bring many medals to college. The Department of Physical education regularly conducts intercollege and inter University tournaments. International Yoga Day is observed regularly. Yoga class both theory and practice are conducted as a part of Open course. College has set up facilities/grounds for cricket, football, hockey, basketball, volleyball, badminton, table tennis etc. While games, sports and athletics directly contribute to physical development of students, other co-curricular activities also

indirectly contribute to it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12079246

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Central Library is a fully access controlled and automated with KOHA automation system integrated to RFID and is housed in a separate two storied building. Apart from this, Electronic Article Surveillance (theft protection), the RFID system is set to locating, shelving, stock verification and transactions library holdings. All books and bound volumes of the library have been tagged with ISO-15693 standard tags. Each tag holds information of accession number and library identification code. This allows the library users to issue and return or renew library holdings, all by themselves, without having to approach the library personnel. The library is well stocked and presently having a collection of over 25000 books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1169173

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response: The institution periodically augments and upgrades its IT infrastructure facilities in tune with the technological upgradation and has successfully directed the regular activities towards integrating IT into everyday activities. We use Linux as well as Windows Operating Systems for our network.

Internet: The institution was keen to solve the network problems faced due to the remoteness of the district. An amount of Rs 4,66,000/- was invested for establishing dedicated Optical Fibre connection from BSNL exchange in College. At present the institution has a 10 MBPS internet connection provided by BSNL.

Network : The entire campus is connected with high speed fibre optic Local Area Network with firewall for network security.

Learning: All academic blocks are connected to WiFi network

and it makes accessing online materials easier. Fast internet browsing, printing and photocopying an Internet Lab is established.

Administration : Almost all processes of the College administrative office are integrated into IT. Personal computers are provided for each clerk, typist, and Superintendent which are networked and has 10 MBPS internet connectivity. In addition to that sufficient number of Printers, Scanners and Copiers are provided for the smooth functioning. Attendance is marked by bio metric attendance system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in

lakhs)

2019242

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government institution, it has a well-established machinery in place for up gradation and maintenance of facilities. The planing and maintenance is achieved through the monitoring of various committees like IQAC, College Council, Accommodation Committee, RUSA Board of Governors (BOG), RUSA Project monitoring Group (PMG), College Development Council (CDC), KIFB monitoring committee, Library Committee, Purchase Committee and PTA with the Principal at the helm. Major Funds for infrastructure augmentation and maintenance are mainly obtained from Directorate of Collegiate Education, Government of Kerala (DCE), UGC, RUSA, College Development Council (CDC) and KIFB while expenditure for minor works are met from PTA fund. General & minor emergency repairs of furniture, computers, electrical, plumbing etc. are done by the PTA. The institution maintains sufficient support staff to upkeep infrastructure and computer labs are maintained by the technician appointed by PTA who takes care about IT infrastructure like computers, printers, copier, network etc. and does minor repair work. In addition to maintenance of physical infrastructure is done by District Nirmithi Kendra and PWD with the fund allotted by College. Major electronics and electrical equipments like ICT instruments, solar plants, UPS, water coolers etc. were purchased with five year extended warranty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

374

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
172	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
172	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

85

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

61

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college takes pride in its well-organized students'

union, which plays a vital role in ensuring active student participation in both academic and administrative aspects of the college. The union is democratically elected through a general election process, allowing students to elect their representatives. The students' union comprises several key positions, including the Chairman, Vice-chairperson, General Secretary, Joint Secretary, University Union Councilor, Secretary to the Fine Arts Association, Student Editor, General Captain for sports activities, Secretaries to the Department associations, and representatives from each academic year (1st, 2nd, and 3rd-year students). To select participants for the Kannur University inter-collegiate fine arts competition, the students' union conducts college-level competitions on the Arts Day, fostering talent and creativity among the student community. Student representatives actively participate in various committees such as the Library Committee, Grievance Redressal Committee, Women Welfare Committee, and Examination Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

75

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Education for total liberation" Our vision is to mould the students into better individuals, and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment and to make them intellectually competent, morally upright, psychologically integrated, physically healthy and acceptable to the society.

Our mission is to uplift the youth by imparting quality education exposure and to equip them to cope with the latest requirements through innovative techniques and practices. We strive to materialize our vision through the following dimensions:

1. Academic excellence: Enabling the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects is the primary objective of the institution. For this purpose, various measures have been taken like regular

enrichment of the library, subscription to academic journals and magazines, state of the art classrooms, standard infrastructure and faculty development programmes.

2. **Personality development:** The College focuses on the all-round development of the students' personality through proper education exposure. Through the numerous academic and co-curricular activities organized in the College, student's development leadership skill, team spirit, communication skills, and collective responsibility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is practiced in the college as a means for sharing of authority to undertake different tasks relating to academic as well as extra-curricular activities in the college. The principal and the staff council are at the top of the authority structure in the college. But, through the process of decentralization and delegation the faculties, office staffs as well as the students are empowered and play an active role in the general administration and management of the college. The college superintendent also is allowed to take decisions on various office routines.

The qualities of the leadership of those who are at the top of this institution are evident through the following.

1. **Internal examinations:** All internal examinations were conducted in Department wise and the marks were uploaded individually by the teachers concerned. Each Department was responsible for the conduct of Internal Examinations. A separate Internal Examination in charge was also there for each Department for the smooth and effective conduct of the internal examinations. This professional approach helps the college to conduct the internal examinations effectively and is a good practice of decentralization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan:

- To maintain continuously good academic performance.
- To develop and execute effective teaching- learning process.
- To develop a comprehensive system of student mentoring and students support and ensure transparency in evaluation process of students
- To empower faculty about emerging trend in their profession for academic advancement Strategic Plan
- To maintain continuously good academic performance
- Increasing students' engagement in learning
- Increasing students' responsibility towards learning
- To develop and execute effective teaching- learning process .
- ICT-based teaching
- Organize Study tours for students
- Encourage teachers to participate in Seminars and Conferences Orientation Programme, Refresher Courses, Short Term Courses, etc.
- To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students
- Provide mentor Teacher for every class
- Provide Remedial Coaching to Slow Learners
- Continuous tracking of Attendance of the students
- To empower faculty about emerging trend in their profession for academic advancement
- Encouraging the teachers to participate in Orientation Programme Refresher Courses, Short Term Courses, etc.
- Upgrade Books in Library every year by making provision in Departmental Budget Activity successfully implemented based on strategic plan Establishment of Centralized Assessment System - Sports Complex

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The head of the institution is Principal. Along with the management of office administration, he maintains proper academic atmosphere discipline in the college. In the absence of principal, vice principal manages the college and ensures the smooth functioning college. Superintendent manages office administration in general including supervising the day today affairs of the office. Heads of departments are in charge of the functioning of department in academic and administrative matters. They ensure classes are engaged as per the time table and supervise subordinate staff. PTA of the college works for the welfare of students, supporting quality enhancement of the teaching learning process and improvement of infrastructural facilities in the college. IQAC in the college enhances the quality of the institution through a combination of internal and external quality evaluation. It coordinates and supports the activities related to accreditation of the institution. It helps in general administration of the college and help with the sustained development of the institution. Democratically elected college students union represents students and their concerns by providing good leadership. It tries to instill in students duties rights of responsible citizens, and work for the ideals of college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://docs.google.com/document/d/18BcMUXQ0Qdsa-rHYenlph-HvJlSgnFI/edit
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Government College Mananthavady has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

- The teaching staff is granted leave to participate in orientation programmes, refresher courses, short-term courses etc.
- Career advancement of the teaching staff is given due importance by the institution by facilitating faculty development programme.
- Participation of the non-teaching staff in courses/seminars related to computer literacy, administrative skill etc is ensured.
- The teaching and non-teaching staff granted different

types of leaves such as leave surrender facility, maternity leave, earned leave, medical leave etc. as per norms of the state government and the UGC

- Wi-Fi facility is provided for teachers.
- Gym is also accessible for the staff.
- Sports facilities like indoor shuttle court
- Employees Provident Fund as per PF rules
- Salary timely credited to bank account of employee.
- Encashment of Earned leave at the end of service
- Festival advance: Teaching and Non-teaching staff can avail interest free festival advance up-to Rs. 15,000 repayable in 5 months.
- Group insurance and Group Accident Insurance facility for staff
- Gratuities, Pension and all other such Government approved schemes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during

the year	
3	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
3	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	

A good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and vision. The institution has a performance based appraisal system for the assessment of teaching and nonteaching staff. Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking for promotion. The PBAS proforma details individual teachers' teaching learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC guidelines. The works of the Non-teaching staff are assessed periodically through Work efficiency and commitment. Initiative are taken towards learning newer trends in their respective areas.

Every year, students are provided with an opportunity to evaluate and rate the performance of their teachers. For this, a detailed questionnaire is prepared for the students to answer. IQAC records their responses and evaluates them to form a consolidated report which is then submitted to the Principal.

The annual reports of each association/club are used to measure the performance in assigned responsibilities. The Principal, with the help of the Superintendent, oversees the performance of the non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial transactions of the college are subjected to both internal and external audit. As it is a government college, an internal audit team from Directorate of Collegiate Education audits its accounts, at regular

intervals. External audit is conducted by audit wing of Accountant General (A&E). Normally external audit from Accountant General is done once in three to four years. If there are any Audit objections in the report, they are clarified or corrected in due course.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Planning board meets occasionally to analyze the need of the college and through plan fund proposals the institution meets its demands. Apart from that PTA prepare annual budget for every year which utilises PTA fund. The institution has definite and systematic strategies to ensure that ideal strategies for resource mobilisation and deployment of resources. The various Committees, constituted as per the UGC, University and Government guidelines, meet regularly and prepare strategy for the optimum resource mobilisation. In addition to the funds received from the state government as grants in aid, the funds from UGC, RUSA and PTA are used for

the infrastructural development.

Major sources of funds/Grants Grants-in-aid from the State Government

Funds from the Higher Education Department of Kerala

Funds from PTA (Parent Teachers Association) Scholarships and Endowments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC, formed as per the guidelines of the UGC, is the pivotal body which governs the whole gamut of activities in achieving the quality of the institution. With principal as chairman and a teaching faculty as coordinator, IQAC gives suggestions to all the departments in conducting both curricular and non-curricular activities. The faculty in charge of each programme initiates the proposal of the programme and sent it to the IQAC for suggestions/modifications and after the approval of IQAC, the same is forwarded to the principal for final approval. The Suggestions of IQAC is always based on the updates made by the UGC and NAAC. Once a programme is conducted, the faculty in charge of the programme sends the report of the programme with all the documents including photos and videos to the IQAC after keeping a copy in the initiating Department. The activities of statutory and non-statutory bodies, clubs and committees such as NCC, NSS, Women's Club, are planned and implemented through the suggestions of IQAC. IQAC holds result analysis meetings, where performance of the students in University exam is analysed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A formal Feedback system was implemented in which departments collect feedback from students at the end of each semester and IQAC collects feedback from students at the end of every year. The reports are discussed in council meetings. Teachers were encouraged to pursue Ph.D. and to take up research projects. IQAC closely monitors the teachers' diary at regular intervals. The facilities in the Library were enhanced, added more books, Journals and E-resources were increased periodically. Department level Monitoring Committee and College Level Monitoring Committee are constituted, These Committees meet every month and evaluate teaching- learning processes. IQAC reinforces extra curricular activities through various clubs and cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

With the financial aid of Kerala Women's Development Corporation Ltd. Women's Cell and Jagratha Samiti organised various programmes promoting gender equity and women empowerment. An online session on "Laws for the Protection of Women and Children" was organised in collaboration with Taluk Legal Service Society. Further, an online gender sensitisation campaign was organised in Collaboration with the Department of Women and Child Development, Wayanad, from 28-29 July 2021.

Focusing on mental health and empowerment, two online sessions were arranged on the topics of "Time and Stress Management" and "Training in Assertiveness for Young Women. Afsal Moosa K.K., and Dr. Seema P. Uthaman from IMHANS Kozhikode were the resource persons. Women's Cell and Jagratha Samithi also organised a session on health issues of young women. Dr. Sruthi E.J, was the resource person.

The International Women's Day featured a lecture on "Gender Equality Today for a Sustainable Tomorrow". Women's Cell also hosted the Sthree Shakthi Kala Jadha of Kudumbasree Mission, Wayanad. A training session in First Aid was arranged with the help of doctors from Govt. Medical College Mananthavady. The session aimed to empower participants to be volunteers at critical situations.

Volunteers of Women's cell also prepared a manuscript magazine titled 'Kalpakathundukal'.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution implemented mechanisms for management of the degradable and non degradable waste.

1. Solid Waste Management: Solid-Waste from the campus is collected at source. Major solid waste generated is segregated in colour bins. Plastic-bottles and paper-waste are collected through specially designed bottle booths .Institution takes necessary actions to handover the plastic waste generated in the campus to Haritha Karmasena for processing and re-cyclicling. The slurry created through biogas plants used for vegetable cultivation Biogas plants are used to manage food waste collected from mess and central kitchen. The college has the facility to make vermin-compost

in the boys' hostel. Use of single-use plastic is banned in campus.

2. Liquid Waste management: The institution has not much liquid waste problems and liquid waste produced in the kitchen and hostel is used for biogas plants. Liquid wastes created in hostels are safely disposed through PVC pipes to separate landfills

3. E-waste Management

E-Waste is occurred when an electronic product is discarded after the end of its useful life: which are segregated and sold to those who collect e-waste. Institution has a mechanism to enter the e-waste details in centralised register.

4. The Hazardous radioactive materials created in electronic labs were collected and keep in separate boxes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy

B. Any 3 of the above

access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admission to UG and PG programmes is done according to regulations of Kannur University and government. There is special reservation for SC, ST and other backward communities. The institution strictly follows the reservation rules and ensure the representation of all socio-economic categories. Besides government scholarships, the college has various institutional scholarships also.

College celebrates and embraces the various diversities by observing the days of cultural and regional importance. Onam, the cultural feast of Kerala is celebrated with Onam Khoshayathra, competitions, and sweet distribution. An innovative practice of decorating Christmas tree with toiletry items is conducted every year in the College. The Department of Malayalam and English jointly organize many programme on the Kerala State foundation day and on the Mathrubhasha Dinam (mother tongue day). Nationally important

days like Republic Day, Independence Day, Gandhi Jayanti, Constitution Day etc. are celebrated with due importance by NCC and NSS. The NCC and NSS units organize programmes to observe nationally announced campaigns like Swatch Bharat, International Yoga Day etc. The elected college union coordinates many programs which include Fresher's Day, Onam Celebration etc. and they also coordinate College Arts festival. The prize-winning students from college level participate in the University festival.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution reopened in October 2021 after Covid 19 Pandemic. As Part of the Kargil Vijay Diwas (26 July 2021) cadets from our unit prepared several posters and made a collage of students holding the posters. In addition to that, our unit created a video of NCC Cadets speaking about Kargil Vijay Diwas. Independence Day was celebrated on 15 August 2021 and National flag was hoisted in the College. An Essay writing competition was conducted by NCC unit as part of the Independence Day Celebration 2021. A Webinar was conducted on "Gandhi: Ideologies and their Remembrance" through Google meet on 2 October 2021(Gandi Jayanthi). And NCC conducted Elocution competition and Haiku completion. NCC Day was celebrated through online due to the rising levels of Covid-19, on 28 November 2021 and online Slogan Writing Competition was conducted as part of NCC Day Celebrations. Republic Day was celebrated on 26 January 2022. The National Flag was hoisted in the presence of College Principal Dr. Abdul Salam. A Digital Poster Making Competition was conducted by cadets as part of Republic Day Celebration 2022. On 14-2- 2022 Cadets assembled in the college in remembrance of Pulwama attack. Candles were lighted in honour of them

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College Mananthavady celebrates national and international commemorative days with the purpose of respecting the former leaders and acknowledging the great efforts they have undertaken for the welfare of the society. The international commemorative days like 'International Women's Day', 'World Health Day', 'International Human Rights

Day', 'World Environment Day' 'International Yoga Day' etc. were observed with due reverence. The College Union, NCC, NSS, Women's Cell etc. play a vital role in organising these programmes. Anti-Tobacco Day Programme, Kargil Vijay Diwas Observation, Tribute to the Martyrs of Pulwama and Martyrs of Conoor Helicopter Crash, Gender Sensitization Campaign, International Women's Day and Lecture on "Gender Equality Today for a Sustainable Tomorrow" etc. are some among them. Independence Day and Republic Day were celebrated with customary flag hoisting and message by Principal. Special lectures and quiz programmes were organized by the different departments with regard to equality, fraternity, peace, social harmony, secularism etc. Cleanliness campaign and community action programmes were mainly carried out by NCC and NSS volunteers. A special focus was given to 'Clean Campus Green Campus' programme during the first week of October and Gandhi Jayanthi was celebrated with all its importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Best Practice : Koode- A Malayalam word meaning 'along'. Objectives of the Practice As the title suggests, Koode aims to be with the needy and extend support to them. The Context Koode seeks to help the disempowered in the local community surrounding our college who face challenges on a daily basis due to their socio-cultural, economic and educational backwardness. The Practice Koode is put into practice by our institution through different initiatives. The launching of the practices have worked to address various Problems Encountered and Resources Required .The second Best Practice, Title of the Practice is 'Uravu'. A Malayalam word meaning springhead in English. Objectives of

the Practice : The initiative was devised by the institution with a view to engage with society and environment. Uravu also hopes to create awareness regarding many lifestyle diseases that have become so common in our society and how these diseases are inextricably linked to the way we lead our lives and the kind food items we eat.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the College is to provide value based teaching, learning, research and innovation programmes which promote integral human development. With the regular academic work, college has involved in many social and extension activities which help their beneficiaries to find solutions for various social problems. The college executes the extension activities mainly through NCC, NSS units and various clubs. In the context of Covid-19 pandemic and the lockdown which resulted in an unprecedented disruption of every aspect of life, Government college Mananthavady provided its physical infrastructure and other facilities to the affected society with the cooperation of various agencies. As a higher Institution in the tribal area like Wayanad, the cells and clubs of the college actively engaged tribal education and development programmes with the cooperation of Local self governments, Clubs and libraries in the nearby areas. College initiated a village library development programme recently and projects are still continued. College also cooperates in many activities implemented by Edavaka Grama Panchayath especially in environmental protection and waste management. College also initiated Job-fair Fest with the assistance of agencies like K-DISC which is another thrust area of the college to provide employment opportunities for young talented youth people. Institution also engaged in spreading awareness among local people against drug abuse and many programmes were also arranged in this direction.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In addition to the routine activities, Government College Mananthavady, Wayanad proposes to do the following in the Academic Year 2022-23.

Promotion of Research and Development Activities: College gives direction to those eligible faculties for applying for Research Guideship. Institution also prepares an action plan to increase infrastructure, library facilities for starting research departments.

Periodical Review of Academic performances and Remedial Measures: Institution plans to form a College Level Academic Monitoring Committee (CLAMC) and Department Level Academic Monitoring Committee (DLAMC) for periodical evaluation and improvement.

Focus on Career Development of Students Through Skill Development: Institution plans to conduct skill development and work readiness programs for the year 2022-23 with the assistance of government and non-government agencies. Moreover, institution also plans to conduct campus recruitment drives in the coming years.

Enhancement of infrastructure. The institution forms a Work Monitoring Committee to ensure the early finishing of ongoing construction work with high quality standards. Institution plan to submit a proposal for new Academic Block and Auditorium in the proposed Wayanad Package to enhance the infrastructure facilities for future development

Starting New Courses: College Development Committee (CDC) and PTA prepare a plan to demand more courses in the college.

Research Journal : We have a plan to launch a multidisciplinary academic journal.