

(General body meeting)

Minutes of the IQAC held on 19/9/19 at
IQAC Room at 2.00pm

Agenda

1. NAAC Peer Team Visit / NAAC Re-accréditation Review meeting

Members Present

- 1.
2. Dr. Denny Joseph
3. Dr. SAJITH.M
4. P. Sudheer Kumar.
5. Anandkumar CB.
6. Srinath S.
7. Seena. P. C
8. Suma Juvu
9. Shaji Abraham
10. Nisha. P.
11. Dr. Vidya. S
12. Sume. B. S. (unintelligible)
13. George. M. S. (unintelligible)
14. Deeshana. M. P
15. Pijo Mathew
16. Muhammed Jamshaid. C. E
17. Sobin Varughese
18. Sreejith. T
19. Dr. Anish Kumar M. S.
20. Dr. Lingeswari
21. Sumesh. A. P.
22. Rakesh. K
23. Vicky S. Chandran.
24. Neena M. V
25. Anil Mathew
26. Shinto Varkkey
27. Haris. P. M



2/5
 [Signatures and initials of members present, including names like Anandkumar, Srinath, Seena, Suma, Shaji, Nisha, Dr. Vidya, Sume, George, Deeshana, Pijo, Muhammed, Sobin, Sreejith, Dr. Anish, Dr. Lingeswari, Sumesh, Rakesh, Vicky, Neena, Anil, Shinto, and Haris.]

Decisions

1. Office proceedings of all the programs are to be prepared by the teachers concerned and submitted to IQAC.
2. Press meet to inform the accreditation result shall soon be held.
3. A Facilitation Committee is formed to track all stakeholders of the College in connection with accreditation result. ~~Arunkumar~~ of Bio-Dept. shall be assisted by ~~Subhakar~~ Kumar, ~~Sajith~~ and ~~Haris~~ and ~~Sojo~~.
4. UGC's Utilization Certificates shall soon be rectified to prevent the lapse of funds. Arunkumar shall be assisted by ~~Shresh~~, ~~Indhu~~ and ~~Sajith~~.
5. The following should be taken care of by all concerned in view of future accreditation.
 1. Add on/ Certificate courses
 2. Projects/ Internships
 3. Registering for PhD/ Guideship
 4. Program and Course output in curricular design.
 5. Measures to improve result.
 6. Intellectual Property Rights should be included in Seminars.
 7. Team teaching
 8. IQAC shall provide an orientation in Research paper writing.
 9. All shall strive to earn awards by different agencies.
 10. Attendance of different programs should be properly documented.
 11. Dept's should provide scholarships to students.
 12. Placement Record should be updated.
 13. NET coaching to be provided.
 14. Teachers should visit library regularly.

15. Dept. Alumni should be registered.
16. Alumni meeting proceedings should be documented atleast twice a year.
17. NCC/ NSS should orient students on fundamental rights and duties.
18. Observance of National festivals, Births and Deaths of great personalities should be documented.



[Signature]
14/9/17

പ്രിൻസിപ്പാൾ
ഗവ. കോളേജ്, മാനന്തവാടി